Care Control 3.0
CW-115 Detail Report

CC3 Version 3.5.1 SP 1
Updated 8/14/2015

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1 CW-115 Report Requirements

State Report Reference:

CW 115 Report
12-17-14.xls

CW115
Instructions12.17.14

CW115Validations
12-17-14 draft.xls

2 Definition

	Field	State Instruction	CC3 Instruction
1	Cal-Learn	This program serves pregnant or custodial teen parents under the age of 19 who have not obtained a high school diploma and are receiving aid. Cal-Learn provides supportive services to assist teen parents to stay in or return to school in order to graduate. Cal-Learn eligibility is extended to 19 year olds who volunteer for Cal-Learn, are in Cal-Learn prior to turning 19 and who have not graduated from high school. **NOTE: Do not include other (non-Cal-Learn) children in this column who are living in the household and are receiving Stage 1 child care. (MPP 42-763)**	1. The parent with Cal-Learn component should have a case of his/her own, not to combined with any other families. Otherwise all children in the family will be counted as Cal-Learn. 2. The Cal-Learn must be a component of parent's need and period covers the report month. 3. If the parents has Cal-Learn activity, the family and children will be counted as this type.
2	CalWORKS Assistance Unit (AU)	An AU is a group of related persons living in the same home who have been determined eligible for CalWORKs cash assistance.	Family
3	CalWORKs Families	For purposes of this report, CalWORKs families are All Other families, Zero Parent families, TANF Timed-Out families and Safety Net families. **NOTE: Two-parent families are not used on the CW 115. All Other Family: An All Other family is one that has not been identified as either a Two-Parent or a Zero Parent family.**	Family, the reports are separated by single and two parents
4	CalWORKs Safety Net	Families in which <u>all</u> adults have been discontinued from cash aid and removed from the AU as a result of reaching the CalWORKs 48 month time limit and the children are still receiving cash aid. These cases for CalWORKs families are coded K1. (MPP 42-302 and 82-833)	We may add a 3rd reason for family staying in Stage 1, as Safety Net. User should enter that.
5	Child Care Case	A child care case that is approved / authorized / certified for CalWORKs Stage 1 Child Care benefits, after an eligibility determination is made that authorizes subsidized child care reimbursements, irrespective of receiving actual child care reimbursements.	Family with care
6	Family	For purposes of the CW 115, this is the same as the CalWORKs AU. For example, if two unmarried adults with a child in common are living together, they would be counted as an AU. **NOTE: Two unmarried adults living together with separate children and no child in common would be counted as two AUs with separate CalWORKs cases. A single parent and that parent's children would be only one AU. [MPP 47-110(a)(2) and 80-301(a)(9)]**	
7	No Longer on Aid	The entire case or the adult in the AU is not receiving cash aid (excluding safety net cases).	Same as terminated from cash aid
8	Stage 1 Child Care	Stage 1 begins upon the entry of a person into the CalWORKs program. A family may receive a child care subsidy for any legal child care chosen by the client. (MPP 47-101.6)	
9	Stage 2 Child Care	Stage 2 may begin when child care is available through a local Stage 2 program and the county determines stability or when a recipient is transitioning off of aid. (MPP 47-101.7)	
10	Stage 3 Child Care	Stage 3 begins when a funded space is available for a CalWORKs child care client, a Diversion client, or an employed former CalWORKs client who has exhausted their 24 months of child care eligibility. (MPP 47-101.8)	
11	Two-Parent Families	Two-Parent Families are those whose AUs include two aided, non-disabled, natural or adoptive parents of the same aided or SSI/SSP minor child (living in the home), unless both parents are minors and neither is the head-of-household. This includes Two-Parent AUs in	

		which only one adult reaches the CalWORKs 48 month time limit. It also includes CalWORKs Safety Net Cases, in which all adults have reached 48 month time limit.	
12	Unduplicated Count	For purposes of reporting on the CW 115, this represents a single count of the number of families and/or children regardless of the number of reimbursements made in the report month.	Distinctive count
13	Welfare-to-Work	This program is mandated by the WIC 11320, et. al. Participation in this program may allow recipients of aid to receive child care assistance. (MPP 42-700)	

3   Column Definition

	Column	State Instruction	CC3 Instruction
1	1. Stage 1 families with child care during the month	Enter the unduplicated number of families approved / authorized / certified for Stage 1 child care in the report month. Include families whose children are waiting to transfer into Stage 2, families whose children have transferred back from Stage 2 and children who are remaining in Stage 1. **Cell 5 Total (E) column is automatically calculated.** *[Cells 1-5]*	Familes with at least one Stage 1 care
2	2. Stage 1 children with child care during the month (Sum of Items 2a through 2c)	***This Item is automatically calculated.*** This is the sum of Items 2a through 2c. *[Cells 6-10]* 1. Less than Two years: Enter the unduplicated number of children approved / authorized / certified for Stage 1 child care who are zero to the day before they turn two years of age. **Cell 15 Total (E) column is automatically calculated.** *[Cells 11-15]* 2. Two through Five years: Enter the unduplicated number of children approved / authorized / certified for Stage 1 child care who turn two years old and are less than six years of age. **Cell 20 Total is automatically calculated.** *[Cells 16-20]* 3. School age (Six years or older): Enter the unduplicated number of children approved / authorized / certified for Stage 1 child care who are six years of age and older. **Cell 25 Total (E) column is automatically calculated.** *[Cells 21-25]*	1. Care period covers the report month 2. Determine the child's age on the 1st care in the month and 1st day of the care 3. Group children based on age category 4. Distinctive count of children
3	3. Stage 1 children in the following child care settings	**Note: Children may be counted in multiple settings. Numbers may be duplicated.** Child Care Center: Enter the number of Stage 1 children receiving child care using either: (1) Operate licensed centers; or (2) Are public or private schools operating extended day programs; or (3) Operate centers on tribal or federal lands; or (4) Operate recreation programs exempt from licensure pursuant to Health and Safety Code Section 1596.792 and that meet the requirements for participation in the alternative payment program. **Cell 30 Total (E) column is automatically calculated.** *[Cells 26-30]* Family Child Care Homes: Enter the number of Stage 1 children receiving child care using either (a) licensed family child care homes or (b) a child care business in a home setting on tribal or federal land. **Cell 35 Total (E) column is automatically calculated.** *[Cells 31-35]* License Exempt: Enter the number of Stage 1 children receiving child care using all other providers that are not included in the child care center or family child care homes definition and not required to be licensed. **Cell 40 Total (E) column is automatically calculated.** *[Cells 36-40]*	1. Care period covers report month 2. Group cares based on provider RMR type 3. Distinctive count of the children in each provider type 4. Children maybe counted more than once if multiple provider type cares
4	4. Stage 1 child care expenditures reimbursed during the month (Sum of Items 4a through 4c)	***This item is automatically calculated.*** This is the sum of Items 4a through 4c. **Cell 45 Total (E) column is automatically calculated.** *[Cells 41-45]* Child Care Center: Enter the expenditures actually reimbursed during the report month for Stage 1 child care services using either: (a) Operate licensed centers or	1. Payment made in the report month (payment month, not service month) 2. Group payments by provider type 3. Summary payments of each payment type

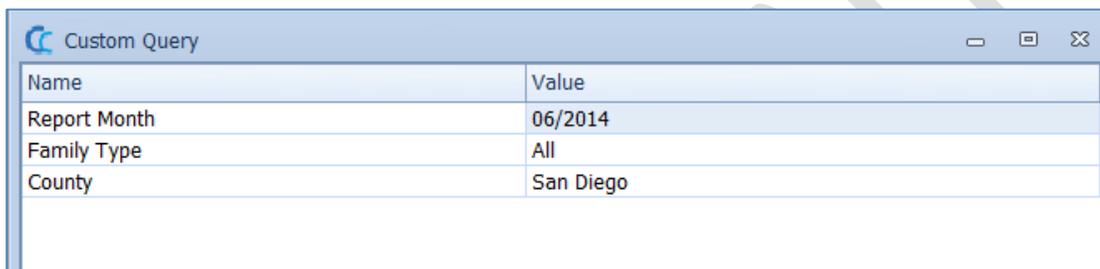|			
		(b) Are public or private schools operating extended day programs or (c) Operate centers on tribal or federal lands or (d) Operate recreation programs exempt from licensure pursuant to Health and Safety Code Section 1596.792 and that meet the requirements for participation in the alternative payment program. **Cell 50 Total (E) column is automatically calculated.** *[Cell 46-50]* Family Child Care Homes: Enter the expenditures <u>actually</u> reimbursed during the report month for Stage 1 child care services using either (a) licensed family child care homes or (b) a child care business in a home setting on tribal or federal land. **Cell 55 Total (E) column is automatically calculated.** *[Cell 51-55]* License Exempt: Enter the expenditures <u>actually</u> reimbursed during the report month for Stage 1 child care services using all other providers that are not included in the child care center or family child care homes definition and not required to be licensed. **Cell 60 Total (E) column is automatically calculated.** *[Cells 56-60]*	
5	5. Stage 1 children waiting to transfer to Stage 2 during the month (Sum of Items 5a through 5c)	***This Item is automatically calculated.*** This is the sum of Items 5a through 5c. **Cell 65 Total (E) column is automatically calculated.** *[Cell 61-65]* Stage 1 children who will remain in Stage 1 due to program barriers: Enter the unduplicated number of eligible Stage 1 children approved / authorized / certified who will not transfer to Stage 2 and will remain in Stage 1 child care due to program barriers during the month (e.g. in-home license exempt providers, issues, and concerns). **Cell 70 Total (E) column is automatically calculated.** *[Cells 66-70]* Stage 1 children waiting to transfer to Stage 2, who are waiting due to Stage 2 funding issues: Enter the unduplicated number of eligible Stage 1 children approved / authorized / certified who cannot yet transfer to Stage 2 due to Stage 2 funding issues. **Cell 75 Total (E) column is automatically calculated.** *[Cells 71-75]* Stage 1 children waiting to transfer to Stage 2, who are eligible and waiting due to agency(s) staffing issues: Enter the unduplicated number of Stage 1 children approved / authorized / certified eligible and waiting to transfer to Stage 2 due to agency staffing issues. Agency staffing issues could either be CWD or APP issues. **Cell 80 Total (E) column is automatically calculated.** *[Cells76-80]*	1. Child has care period covers report month 2. In Case Item "*remain in Stg 1 reason*" is not empty 3. Group the children under each reason 4. Give distinctive count of the children for each reason
6	PART B. STAGE 1 CHILD CARE SERVICES NOT AVAILABLE	Children reported in Part B because child care services were not available, should not be reported in Part A. **NOTE: The data in this section is a subset of Part C, Item 32 (Cell 38), "Good cause for not participating in WTW," on the WTW 25 (10/06), CalWORKs Welfare-to-Work Monthly Activity Report – All (Other) Families.**	
7	6. Children whose parents were granted good cause for not participating in Welfare-to-Work activities due to the unavailability of Stage 1 child care during the month. Primary reason Stage 1 child care was not approved / authorized / certified during the month (Sum of Items 6a through 6e)	***This Item is automatically calculated.*** This is the sum of Item 6a through 6e. *[Cell 81]* 1. No funding available: Enter the unduplicated number of children for whom child care was not available due to a lack of child care funding. *[Cell 82]* 2. No provider available: Enter the unduplicated number of children for whom no child care providers were available. *[Cell 83]* 3. Child care not available during nontraditional hours: Enter the unduplicated number of children for whom there were no child care providers offering care during nontraditional hours. *[Cell 84]* 4. Transportation to and from child care not available: Enter the unduplicated number of children who did not receive child care because neither public nor private transportation was available to transport the child between his or her home and the provider. *[Cell 85]* 5. Other (e.g. Special needs; sick care not available, etc.): Enter the unduplicated number of children for whom child care was not available due to circumstances not noted in Items 6a through 6d above. For example, no provider available to provide child care services to children with special needs, or an ill child.*[Cell 86]*	Not covered in CC3
8	COMMENTS	Those counties who have contracts with APPs are requested to add the APP contacts and phone numbers in this section and specify the items and specific programs (columns provided) for which these agencies are responsible. This	Not covered in CC3

information is only requested so that DSSDB can contact the appropriate party or individual for further information if necessary, on the data reported.

Use the Comments section to:
- In the General Comments box explain any major fluctuations in data.
- In the General Comments box provide any comments the county determines necessary, including major changes in procedures, programming or staffing that have affected the data.
- In the General Comments box explain any "0" data entry for an item if the county does not provide the service/activity or if the county is unable to collect or track the data.
- In the Revised Report Explanation box explain the reason for a revised report.
- In the Item 6e Explanation box, explain the "other" reason(s) child care was not received.

4   Search Criteria

Report Month: Calendar Month which the report is about

Family Type: Drop down list: All, Single or Two Parents

County: Drop down list: All counties used in CC3, single selection. CW-115 has to be reported in Single County

Custom Query	▬ ▢ ✕
Name	Value
Report Month	06/2014
Family Type	All
County	San Diego

5   Report Layout

1. Stage 1 families with child care during the month,

PART A. STAGE 1 CHILD CARE CASELOAD	Welfare to Work (A)	Cal-Learn (B)	No Longer on Aid (C)	CalWORKs Safety Net (D)	TOTAL (E)
1. Stage 1 families with child care during the month............................	1	2	3	4	5

2. Stage 1 Children with child care during the month,

2. Stage 1 children with child care during the month (Sum of Items 2a through 2c)..........................					
a. Less than Two years..........................	6	7	8	9	10
b. Two through Five years..........................	11	12	13	14	15
	16	17	18	19	20
c. School age (Six years or older)..........................	21	22	23	24	25
3. Stage 1 children in the following child care settings:					
a. Child Care Center..........................	26	27	28	29	30
b. Family Child Care Homes..........................	31	32	33	34	35
c. License Exempt..........................	36	37	38	39	40
4. Stage 1 child care expenditures reimbursed during the month (Sum of Items 4a through 4c)..........................	41 $	42 $	43 $	44 $	45 $
a. Child Care Center..........................	46	47	48	49	50
b. Family Child Care Homes..........................	51	52	53	54	55
c. License Exempt..........................	56	57	58	59	60

3. Number of children submitted for transfer from Stage 1 to Stage 2&3 during the report month

5. Stage 1 children waiting to transfer to Stage 2 during the month (Sum of Items 5a through 5c)..........................	61	62	63	64	65

4. Child with In-Home Care

a. Stage 1 children who will remain in Stage 1 due to program barriers...............	66	67	68	69	70

5. Stage 2 Children move back to Stage 1 (Not Needed anymore after July 2015)

6. Remaining in Stage 1 due to reasons

b. Stage 1 children waiting to transfer to Stage 2, who are waiting due to Stage 2 funding issues..........................	71	72	73	74	75
c. Stage 1 children waiting to transfer to Stage 2, who are eligible and waiting due to agency(s) staffing issues..........................	76	77	78	79	80

6 Supporting Reports

Below list the detail report in which each section serves to the corresponding section as shown above and specific cells #.

6.1 Stage 1 families with at least one care in reporting month

This serves Part A. #1, Cells 1-5

	Field Name	Definition	Data Type	Display Format	Data Logic
1	Family ID		Number	Text	Display Family ID for biological families, and Family ID - Case ID for foster and guardian families
2	County ID		String	Text	
3	Parent Name		String	Last, First	

4	Cash Aid Status	3 options	String		
5	Cash Aid Term Date		Date	mm/dd/yyyy	Display on when status is terminated. This date can help agency to select which family is counted as "No Longer on Aid" in report month (Cash Term date should be before report month)
6	Family Type	Single or Two Parents	String		This is used to filter which CW-115 to report, single or two parents Two parents: This includes all two-parents household Single: This includes all single parents household, and foster/guardian families
7	Cal Learn	Y/N	Boolean	Y/N	Family has one Need under Cal Learn and effective in the report month (Start or End date in the report month)
8	Safety Net	Y/N	Boolean	Y/N	In case item, "Remaining in Stage 1 Reason" is Safety Net
9					
10	Total Family	Distinctive Count of Total Family ID in the search result	Integer	Number	

6.2 Stage 1 Children with at least one care in the report month

This serves Part A #2-3, Cells 11-25

	Field Name	Definition	Data Type	Display Format	Data Logic
1	Child Name				
2	Child DOB	Child DOB	Date	mm/dd/yyyy	
3	Child's Age	Child's Age on the 1st day of report month	String		Calculate child's age as 1st day of the report month – DOB. Using year whole number to put in bucket as: 0-1, 2-5, 6+
4	Family ID		Number	Text	Display Family ID for biological families, and Family ID - Case ID for foster and guardian families
5	County ID		String	Text	
6	Parent Name		String	Last, First	
7	Cash Aid Status	3 options	String		
8	Cash Aid Term Date		Date	mm/dd/yyyy	Display on when status is terminated. This date can help agency to select which family is counted as "No Longer on Aid" in report month (Cash Term date should be before report month)
9	Family Type	Single or Two Parents	String		This is used to filter which CW-115 to report, single or two parents

	Field Name	Definition	Data Type	Display Format	Data Logic
					Two parents: This includes all two-parents household
					Single: This includes all single parents household, and foster/guardian families
10	Cal Learn	Y/N	Boolean	Y/N	Family has one Need under Cal Learn and effective in the report month (Start or End date in the report month)
11	Safety Net	Y/N	Boolean	Y/N	In Case Items, "Remaining in Stage 1 Reason" is Safety Net
12	Provider Type	Agreement Type in the report month			
13	Provider ID				
14	Provider Name	Provider Business Name			
15					
16	Total Child	Distinctive Count of total child in the search result	Integer	Number	For Cell 10
17	Total Child with Exempt	Distinctive Count of child with Exempt PV			For Cell 40
18	Total Child with Lic-Home	Distinctive Count of child with Lic-Home PV			For Cell 35
19	Total Child with Lic-Center	Distinctive Count of child with Lic-Center PV			For Cell 30

6.3   Stage 1 Children with child care payments made during the report month

This serves Part A #4, Cells 46-60

	Field Name	Definition	Data Type	Display Format	Data Logic
1	Child Name				
2	Child DOB	Child DOB	Date	mm/dd/yyyy	
3	Child's Age	Child's Age on the 1st day of report month	String		Calculate child's age as 1st day of the report month – DOB. Using year whole number to put in bucket as: 0-1, 2-5, 6+
4	Family ID		Number	Text	Display Family ID for biological families, and Family ID - Case ID for foster and guardian families
5	County ID		String	Text	
6	Parent Name		String	Last, First	
7	Cash Aid Status	3 options	String		
8	Cash Aid Term Date		Date	mm/dd/yyyy	Display on when status is terminated. This date can help agency to select which family is counted as "No Longer on Aid" in report month

					(Cash Term date should be before report month)
9	Family Type	Single or Two Parents	String		This is used to filter which CW-115 to report, single or two parents Two parents: This includes all two-parents household Single: This includes all single parents household, and foster/guardian families
10	Total Claim Amount	Sum of paid claims			
11	Paid Date	Last paid claim pay date in report month	Date	mm/dd/yyyy	This data is to validate the payment(s) has been made in the report month
12	Cal Learn	Y/N	Boolean	Y/N	Family has one Need under Cal Learn and effective in the report month (Start or End date in the report month)
13	Safety Net	Y/N	Boolean	Y/N	In Case Items, "Remaining in Stage 1 Reason" is Safety Net
14	Provider Type	Agreement Type in the report month			
15	Provider ID				
16	Provider Name	Provider Business Name			
17					
18	Total Payment	Total payments made in the report month			For Cell 60
19	Total Payment for Exempt PV	Payments made in the report month for Exempt PV			For Cell 55
20	Total payment for Licd PV	Distinctive Count of child with Licd PV			For Cell 50

6.4 Number of children submitted for transfer from Stage 1 to Stage 2&3 during the report month

This serves Part A #5, Cells 61-65, these are successful transfers. The 'none transferred' should be added to these numbers

Criteria: Next month care program is C2AP or C3AP

	Field Name	Definition	Data Type	Display Format	Data Logic
1	Child Name				
2	Family ID		Number	Text	Display Family ID for biological families, and Family ID - Case ID for foster and guardian families
3	County ID		String	Text	
4	Parent Name		String	Last, First	

5	Cash Aid Status	3 options	String		
6	Cash Aid Term Date		Date	mm/dd/yyyy	Display on when status is terminated. This date can help agency to select which family is counted as "No Longer on Aid" in report month (Cash Term date should be before report month)
7	Family Type	Single or Two Parents	String		This is used to filter which CW-115 to report, single or two parents Two parents: This includes all two-parents household Single: This includes all single parents household, and foster/guardian families
8	Cal Learn	Y/N	Boolean	Y/N	Family has one Need under Cal Learn and effective in the report month (Start or End date in the report month)
9	Report Month First Claim Program				
10	Report Month First Claim Care Period				
11	Next Month First Claim Program				
12	Next Month First Claim Care Period				
13					
14	Distinctive count of children for next month care which is C2AP and C3AP separately				

6.5 Child with In-Home care

This serves Part A #5, Cells 66-70

Criteria: Family has agreement with family as Exempt-In Home, and child has active care

	Field Name	Definition	Data Type	Display Format	Data Logic
1	Child Name				
2	Family ID		Number	Text	Display Family ID for biological families, and Family ID - Case ID for foster and guardian families
3	County ID		String	Text	
4	Parent Name		String	Last, First	
5	Cash Aid Status	3 options	String		
6	Cash Aid Term Date		Date	mm/dd/yyyy	Display on when status is terminated. This date can help agency to select which family is counted as "No Longer on Aid" in report month (Cash Term date should be before report month)

7	Family Type	Single or Two Parents	String		This is used to filter which CW-115 to report, single or two parents Two parents: This includes all two-parents household Single: This includes all single parents household, and foster/guardian families
8	Cal Learn	Y/N	Boolean	Y/N	Family has one Need under Cal Learn and effective in the report month (Start or End date in the report month)
9	Report Month First Claim Program				
10	Report Month First Claim Care Period				
11	Provider ID				
12	Provider Name				
13	Provider Type				
14	In Home	Y/N	Boolean	Y/N	Should be all Y
15					
16	Distinctive count of children				

6.6   Stage 2 children move back to Stage 1. Not needed anymore after July 2015.

This serves Part A #10, Cells 66-70

Criteria is Previous month program is not same as report month

	Field Name	Definition	Data Type	Display Format	Data Logic
1	Child Name				
2	Family ID		Number	Text	Display Family ID for biological families, and Family ID - Case ID for foster and guardian families
3	County ID		String	Text	
4	Parent Name		String	Last, First	
5	Cash Aid Status	3 options	String		
6	Cash Aid Term Date		Date	mm/dd/yyyy	Display on when status is terminated. This date can help agency to select which family is counted as "No Longer on Aid" in report month (Cash Term date should be before report month)
7	Family Type	Single or Two Parents	String		This is used to filter which CW-115 to report, single or two parents Two parents: This includes all two-parents household

#	Field Name	Definition	Data Type	Display Format	Data Logic
					Single: This includes all single parents household, and foster/guardian families
8	Cal Learn	Y/N	Boolean	Y/N	Family has one Need under Cal Learn and effective in the report month (Start or End date in the report month)
9	Report Month Last Claim Program				
10	Report Month Last Claim Care Period				
11	Previous Month First Claim Program				
12	Previous Month First Claim Care Period				
13					
14	Distinctive children count for each program in previous month (change)				

6.7 Remaining in Stage 1 due to reasons

This serves Part A #5, Cells 71-80

Criteria: Reason is not empty

Safety Net can be one of the reason here. But the family count should be removed from the total count

Agency may also use the reason list to count cells 66-70, to include the program barrier.

#	Field Name	Definition	Data Type	Display Format	Data Logic
1	Child Name				
2	Family ID		Number	Text	Display Family ID for biological families, and Family ID - Case ID for foster and guardian families
3	County ID		String	Text	
4	Parent Name		String	Last, First	
5	Cash Aid Status	3 options	String		
6	Cash Aid Term Date		Date	mm/dd/yyyy	Display on when status is terminated. This date can help agency to select which family is counted as "No Longer on Aid" in report month (Cash Term date should be before report month)
7	Family Type	Single or Two Parents	String		This is used to filter which CW-115 to report, single or two parents Two parents: This includes all two-parents household Single: This includes all single parents household, and foster/guardian families
8	Cal Learn	Y/N	Boolean	Y/N	Family has one Need under Cal Learn and effective in the report month (Start or End date in the report month)

9	Report Month First Claim Program				
10	Report Month First Claim Care Period				
11	Reason	Reason recorded in Case Item	String	Text	Remaining in Stage 1 Reason _____ Stage 2 funding issues Agency staffing issues
12					
13	Distinctive count of children for each reason				